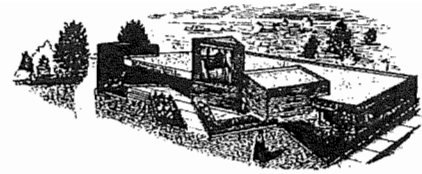


THE STATE ADJUTANTS LETTER



KANSAS DEPARTMENT



1314 SW TOPEKA BLVD. TOPEKA, KANSAS 66612-1886

APRIL 2017

IMPORTANT NOTICE - POST DATA FORMS

Complete and return this form to your Department Headquarters no later than April 15, 2017. Failure to meet this deadline will cause the first 2018 Renewal Notices to be mailed with incorrect information.

AMERICAN LEGION LEADERSHIP COLLEGE -- JUNE 2, 3, 4, 2017 -- CLOUD COUNTY COMMUNITY COLLEGE -- CONCORDIA, KANSAS. **There is another event going on during the time of the ALLC and Service Officer School, so please contact Department NOW if you need housing other than what is available at the college.** The American Legion, Auxiliary, and SAL members over the age of 21 are invited to attend the College. Enrollment information, a map and forms are enclosed. Cost of the College is \$45 per person which includes Friday dinner, Saturday breakfast, lunch, and Barbecue dinner at Concordia Post 76, and Sunday breakfast. In addition the enrollment fee includes air conditioned dorm housing at the College, attendees must bring their own sheets, pillow, pillow case, blanket, bath soap, towels and personal items. Check in for the College begins at 3:00 PM on Friday, June 2. Dinner will be available from 5:00 until 6:00 PM followed by a meeting of the Department Executive Committee. Sessions for all attendees will commence at 8:15 AM Saturday and 8:30 AM Sunday, June 3 and 4 with a break for lunch on Saturday and conclusion of the College on Sunday no later than noon. Dan Bartlett, Department Service Officer, will hold a Service Officer School Saturday. Flag Education Program will be demonstrated, along with information on other American Legion programs and activities. **Please check the appropriate box in the registration below regarding housing. We cannot guarantee housing will be provided if you do not check the box indicating your need for housing at the College.**

STATE CONVENTION -- RAMADA HOTEL -- TOPEKA -- MAY 19, 20, 21, 2017. Registration is just \$10.00. For this small fee delegates, alternates and guests will be able to attend all business sessions. Registration also includes a souvenir program. Election of your new Department Officers who will lead Kansas during the 2017-2018 membership year will take place on Sunday. All functions will be held at the Ramada Hotel and Convention Center, 420 SE 6th in Topeka. Telephone 800-432-2424 for reservations. See Sunflower Legionnaire for more details.

BUCKLE UP, LIGHTS ON AND LIVE -- FRIDAY, MAY 26: The 2017 Memorial Day weekend begins May 26 and extends thru May 29. Buckle Up, Lights On and Live is our annual effort to save lives on Kansas Highways. This is the 57th consecutive year for this program which is co-sponsored by The American Legion and the Kansas Highway Patrol. Your Legion Post should station Legionnaires at major intersections to hand out brochures which ask motorists to Buckle Up, Turn Their Lights On and Live. The preferred time is between 5:00 and 7:00 on Friday, May 26. Enclosed is a post card for you to order your supplies.

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CHILDREN & YOUTH REPORTS are due before or at District Convention. Be sure your Post is among those counted. We need 100% reporting (even if your Post has nothing to report). We use everyone's combined total in testifying before the Kansas Legislature therefore every hour and every dollar you report counts. We would like to reach 100% reporting this year.

CONTINUOUS MEMBERSHIP CERTIFICATES for 50, 60, 75, 80 and 85 year members of your Post have been mailed to your Post by National Headquarters. If your Post did not receive any continuous membership certificates it should have, please send the member's name and member ID to Department along with a note of explanation. Please make certain to file a Member Data Form for any member whose continuous years are incorrect on your roster.

POST CONSOLIDATED REPORTS AND POST DATA FORMS: Consolidated reports have been mailed to all Posts along with the Post Data Form. The Post Data Form contains the information needed for the Direct Billing Notices your members receive. If this information is not correct on the Data Form the renewal notices will be incorrect. Post Data Forms must be received here at Headquarters by April 15. The Consolidated Reports are due back by May 1, 2017. All reports are compiled and the figures are used to tell our National and State elected officials about the tremendous impact The American Legion has in our communities, state and nation.

POST OFFICERS: Names and addresses must be reported to Department Headquarters as soon as elected. The form was mailed last month. If you need another one please let us know. Please complete and return it immediately after your Post's election which is to be held not more than sixty (60) days nor less than fifteen (15) days prior to the Department Convention which begins on May 20, 2017. This year those dates are March 21 and May 5. All Posts are required to report their officers even if they haven't changed.

FORM 990's: The rules have changed and all Posts must annually file with the IRS regardless of its gross income. Beginning in 2008 small tax exempt organizations that previously were not required to file tax returns must file an annual electronic notice Form 990-N, Electronic Notice (e-Postcard) for Tax Exempt Organizations not required to file Form 990 and 990EZ. This filing requirement applies to tax period beginning after December 31, 2006. Organizations that do not file will lose their tax-exempt status thereby making all income and donations taxable.

BASEBALL ENTRY FEES are due now. The fee of \$200 per team by May 15 paid online. NO fees will be accepted after May 15. Anyone interested in hosting a Zone Tournament should contact their District Baseball Chairman or Department Headquarters.

CONGRATULATIONS: To Valley Center and Rexford for making GOAL; and to Belleville, Madison, Toronto and Jewell for making QUOTA. (As of March 28.)

DISTRICT STANDINGS AS OF MARCH 28, 2017: District VIII, 1,131 - 85.29%; District V, 3,570 - 85.16%; District I, 4,801 - 82.93%; District III, 2,689 - 82.46%; District IV, 3,621 - 82.39%; District VII, 1,942 - 82.04%; District II, 4,163 - 81.32% and District VI, 3,040 - 80.70%. Department Headquarters Post 58 (included in Dept. total) is 1,262. Total membership is 26,219. Membership last year this date was 29,140. We are BEHIND 2,921 members.

IN ORDER TO AVOID RECEIVING THE NEXT RENEWAL NOTICE ALL PAID MEMBERS' CARDS MUST BE IN THIS OFFICE BY APRIL 17, 2017.